

Montgomery County, Maryland
Department of Police

NOMINATION FOR RECOGNITION/AWARD

TO:

VIA:

FROM:

DATE:

(enter the narrative portion of the nomination here)

Nominated for: (check those that apply)

<u>Quarterly Awards</u> (to Awards Review Committee via your chain of command)	<u>Mini-Awards</u> (to Awards Review Committee via your chain of command)	<u>Other Awards</u> (see directive for routing information)
Unit Citation	Annual Leave	Memo of Recognition
Chief's Award	- hours requested	Volunteer Month/Quarter
POP Award	- attach a copy of nominee's	Employee Month/Quarter
Commendation	timesheet and most recent	Quality Service Award
Lifesaving	performance evaluation	(ECC/RECORDS ONLY)
Medal of Valor		Mark Filer Award
Supv. of the Year		Special within-grade adv.
Chief's Appreciation		Commander's Appreciation
		External Award
		Intra/Inter Departmental compliment

Event Report: ___ No ___ Yes CR # _____ (attach copy)

FIRST ENDORSEMENT:

District/Unit Commander

Personnel Involved

(cc list for intra-departmental compliments only)

cc:

Personnel Involved:

FUNCTION CODE: 360

CALEA: None

PROPONENT UNIT: MSB Admin

Committee Findings:

Date reviewed _____

Award granted yes no Ceremony Date _____

If no, was award modified? yes or no to _____

Reason for denial/modification: _____

Do you wish to appeal? yes or no

If yes, would you prefer to: appeal in writing or appear in person at the next meeting

Please return to the MSB Administrative Lieutenant.